



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Administrative and Judgment Liens

This *Desk Aid* provides an overview of administrative and judgment liens and instructions for processing the different types of liens.

Training Aid

**Arizona Department of Economic Security
Division of Child Support Services (DCSS)
Date 4/01/2016**

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The DCSS Training Department wishes to thank the following Subject Matter Expert and Policy Expert for providing content for this desk aid:

Nelly Fuentes

Mandi Johnson

1. Definitions

A lien is a legal claim against a debtor's property, or other assets, to secure the payment of a debt. When the obligor's property is sold or refinanced, or there is an insurance settlement, DCSS can obtain some or all of the proceeds to pay towards past-due child support.

An administrative lien allows DCSS to secure the obligor's property or assets to pay child support without the need for court action. It is an administrative enforcement remedy that DCSS uses to collect child support when the cases meet specific criteria. The majority of administrative liens that result in collecting support for families come, from placing an administrative lien on real property.

A judgment is the result of an official written decision from a judicial officer for an amount of child support owed for, or during, a certain period of time. A judgment for a child support debt remains active until it is paid in full regardless of case status with the IV-D agency.

A judgment lien is created when the judgment is recorded with the county recorder's office in the county issuing the judgment. The judgment lien attaches to any property or assets currently owned or owned, in the future, by the obligor in the county where the lien is recorded. A judgment for debt and the resulting judgment lien, when not paid in full, remains in full effect regardless of closure or in cases in which the obligor is deceased.

The Child Support Lien Network (CSLN) is contracted with DCSS to evaluate open cases on an on-going basis to identify those meeting the criteria for an administrative lien and with obligors who own property against which an administrative lien can be placed.

CSLN's role includes:

- Researching obligor records to identify actual real property owned by the obligor.
- Preparing and issuing the two warning letters required by Arizona law:
 - Notice to Establish Lien
 - Final Notice to Establish Lien
- Issuing and recording the liens with the appropriate county recorder's office.
- Sending a copy of the lien to the NCP by certified mail.

2. Administrative Liens

An Administrative Lien may be established when an NCP has an arrears balance equal to two months or more in child support and cash medical support.

CSLN issues administrative liens when:

- The NCP arrears amount equals to 4 months of support and at least \$500 of arrearages.
- The arrears balance increases in an amount in excess of \$10,000.

- New property is located.

The **DCSS Lien Team** is the main point of contact for all processes and questions regarding CSLN and administrative liens. In addition, the DCSS Lien team is responsible for updating the JULD screen with administrative lien information.

DCSS workers may pursue an administrative lien under certain circumstances and with supervisor approval only. After supervisor approval, the supervisor forwards the administrative lien request to the DCSS Lien Team. To avoid duplicating liens, the DCSS Lien Team is authorized to send requests to CSLN to proceed with the lien process. When DCSS requests a lien be issued when property is not located for the NCP, CSLN is instructed to record the lien in the county where the NCP resides.

A. Creating and Recording Administrative Liens

Prior to recording a lien, Arizona law requires two warning letters to be sent to the obligor stating the balance owed and expressing the intention to create a lien. The letters also notify the obligor of the right to administrative review. DCSS contracts with CSLN to send the lien letters to the NCP.

If the NCP does not dispute the lien, or after an administrative review is resolved, CSLN records the lien in the county where the obligor resides or is believed to own property. CSLN sends a copy of the recorded lien to the NCP by certified mail.

Upon receipt of recording, CSLN uploads the recorded lien on the CSLN site and the Lien team transfers the imaged document into OnBase without a worklist item attached.

B. Releasing Administrative Liens

Administrative liens are released when the case closes, the obligation is paid in full (PIF) or at the discretion of DCSS management. When a case closes, the administrative lien must be released immediately, regardless of whether or not a debt is still owed in the case.

Administrative Liens are released by issuing and recording a lien release with the same county recorder where the lien was originally recorded. This may or may not be where the NCP resides, instead where the NCP owns property. For example: if a Lien was recorded in Maricopa County and a NCP moved to Pinal County and NCP paid his/her debt or the case closed, DCSS would release the lien in Maricopa County.

While DCSS contracts with CSLN to place administrative liens on real property owned by the obligor, **DCSS CSOA staff is responsible for referring the release of lien request to DCSS Lien Team for immediate lien release upon closure or at the discretion of DCSS management.** CSOA staff is encouraged to use the [Closure Checklist](#) to ensure the requirement to release the

administrative lien upon closure is met. Once it is determined the administrative lien requires release, immediately notify the DCSS Lien Team to request the release of administrative lien.

3. Judgment Liens

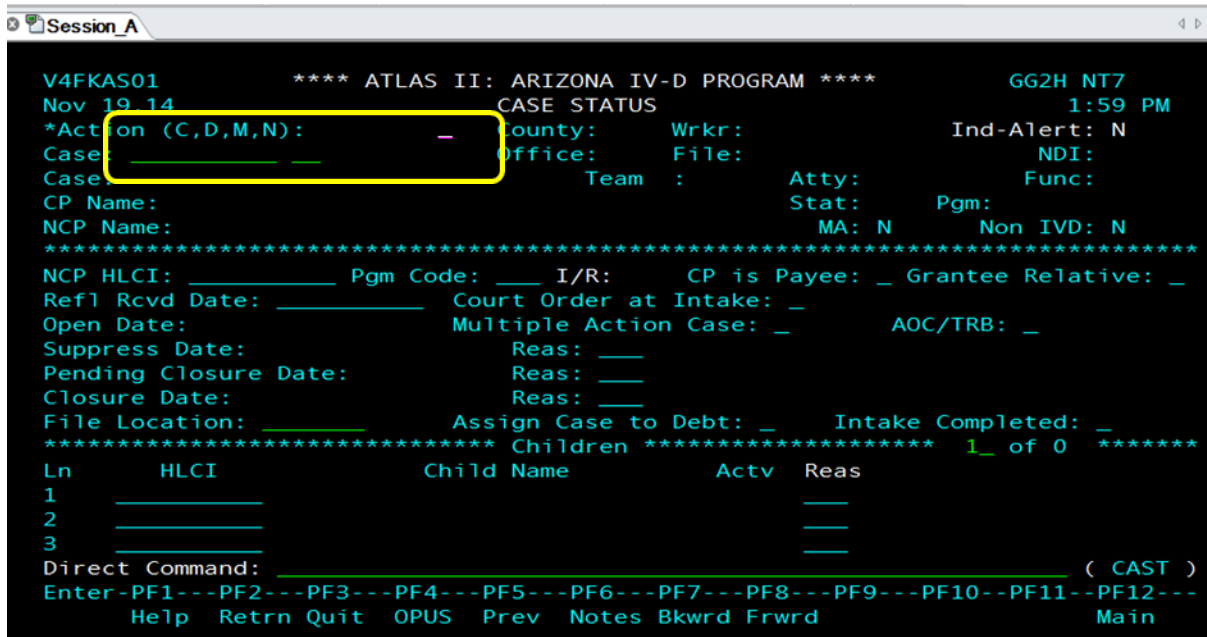
A. Recording Judgment Liens

1. The Work List Item (WLI) DI017– Image Record Recd. – ORDERS will appear in work list screens. This indicates an order has been received, imaged and requires review. Upon review, the worker must determine whether there is a need to record the new order.
2. All support judgments over \$2,000 are recorded, but judgments for Genetic Testing Fees (GTF) only are not recorded.
3. Obtain a certified copy of the Judgment.
4. Prepare an Information Sheet for Judgment Creditors from Eloquence(FCSE0001F0290003)
5. Refer the Information Sheet along with the certified copy of the order to the AGO who will file it with the County Recorder’s Office.

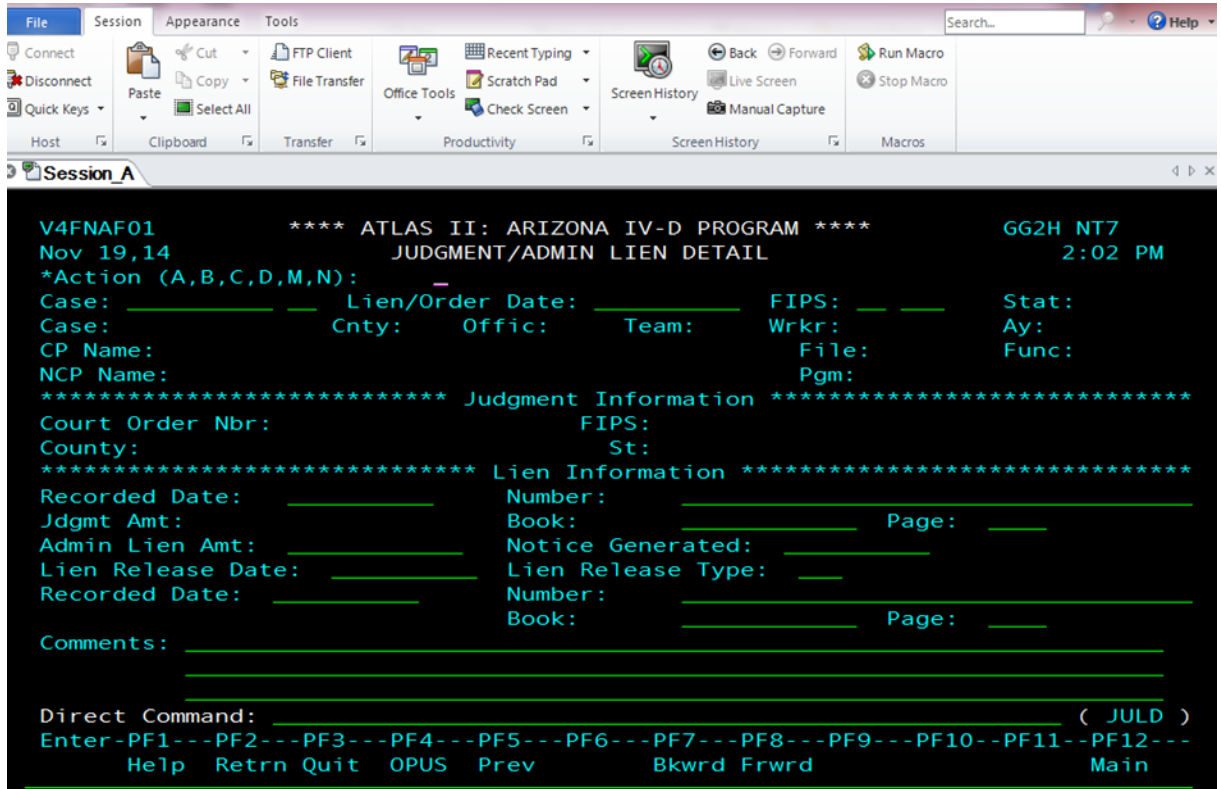
Note: Procedures may vary office to office.

Adding Judgment Liens to ATLAS.

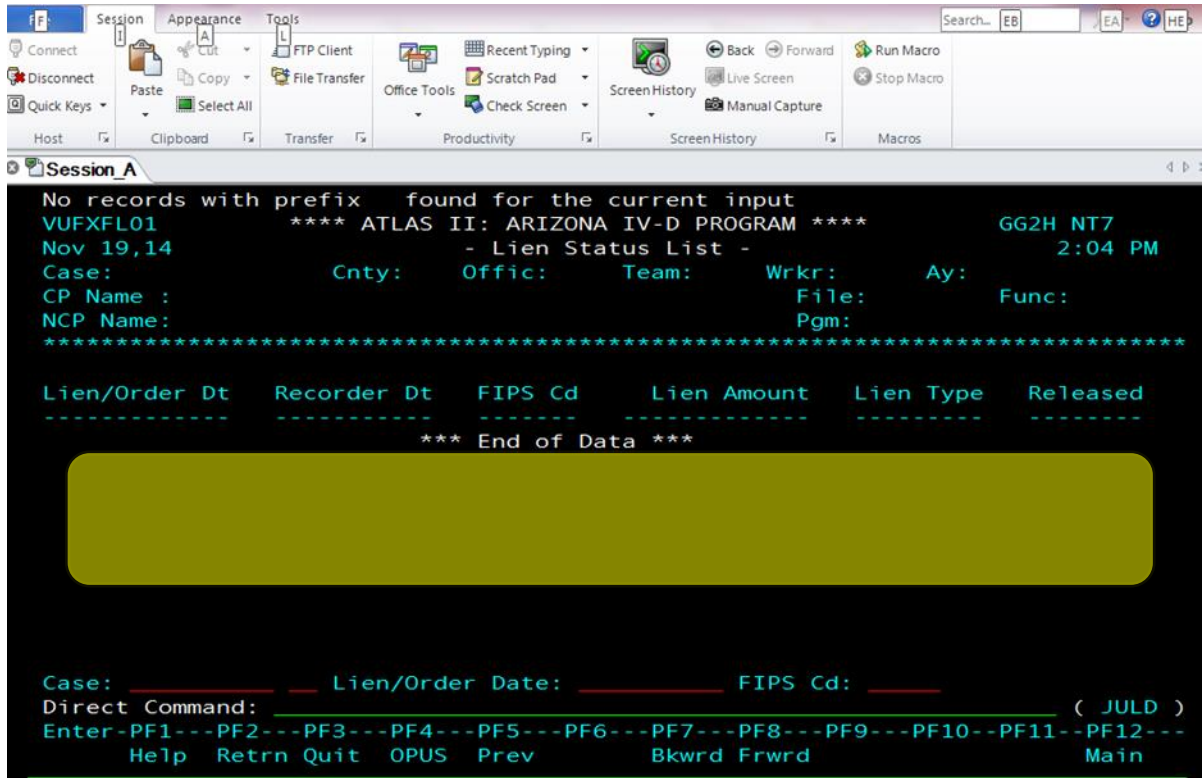
Upon receipt of the recorded judgment, enter the judgment lien information into the JULD screen in ATLAS.



1. After pulling up the case in ATLAS, go to JULD to verify the J &O has not been updated.

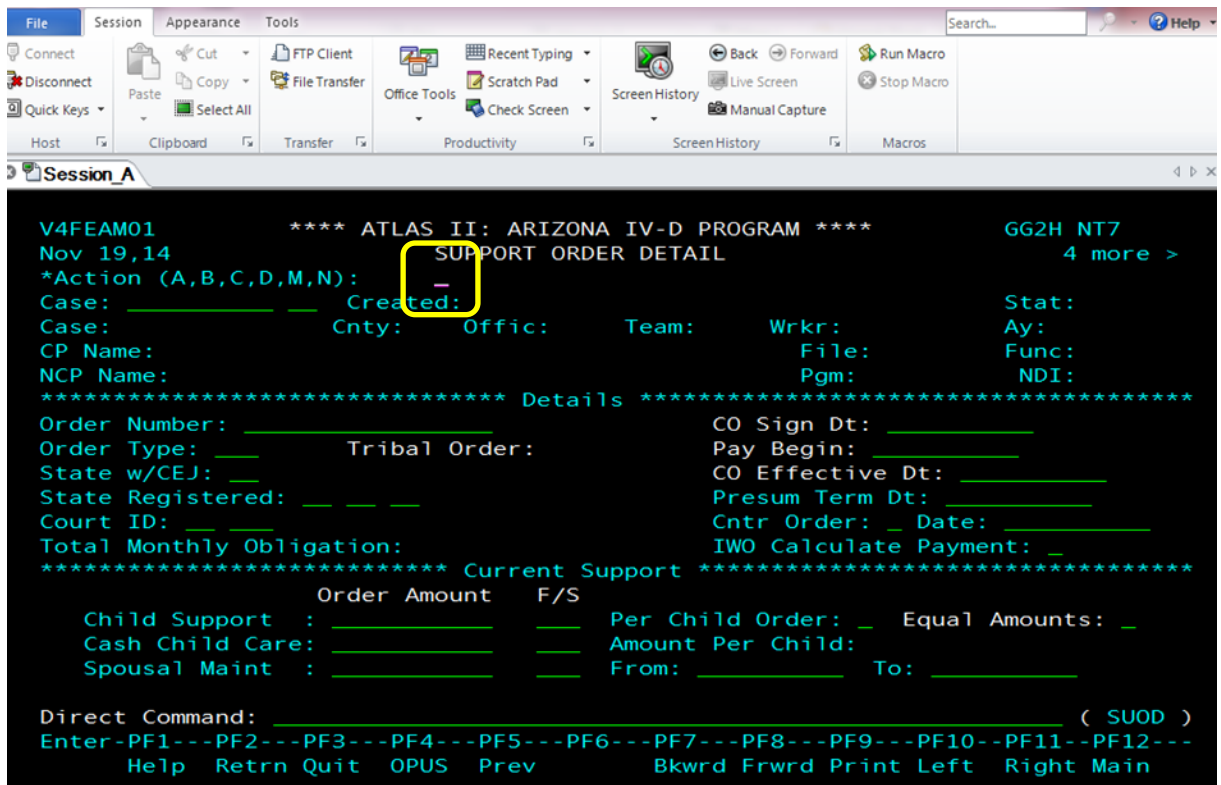


- a. Enter B for Browse in Action Field.
- b. Press <ENTER>.



There are no J&Os on the screen above.

2. Go to SUOD



- a. Enter B for Browse in Action Field.
- b. Press <ENTER>.
- c. Curser select C/O by SIGNED date.
- d. Press <ENTER>.
- e. Press F11 (This gives you judgment information).
- f. Verify judgment amount on C/O.
- g. Go to Direct Command.
- h. Type JULD.
- i. Press <ENTER>.
- j. Change the "Display" to "Add" (DO NOT HIT <ENTER>).
- k. Update:
 - i. Recorded date
 - ii. Number
 - iii. Book
 - iv. Page. The Page field is the page number of the book the document is filed. Note: This may not apply to all counties.

Note: You can obtain this information from the front/right hand corner page of the J & O. An example of a recorded number will be "1921-0123456." See Appendix D. This is the recording number given to the document when filed with the County Recorder. The book field is the book the document is recorded in when it is filed with the County Recorder.

- l. In the comments section, note the county that recorded the lien if different from the FIPS code.
- m. Press <ENTER> Note: Screen should display "Judgment Lien added successfully".
- n. Hit Browse to view all judgments on JULD to see if it was added successfully.
- o. Go to CAWT to check for an existing DI017 code. If none exists, no action is required. If DI017 exists, create new CAAL- Update with narrative E2603 – Recorded Copy of Judgment Received from County Recorder.

B. Releasing Judgment Liens

Arizona law requires judgment liens be released by filing and recording a *Satisfaction of Judgment (SOJ) and Lien Release* when the arrears included in the judgment and its associated interest are PIF or waived.

A worker is alerted to do a Satisfaction of Judgment by Work List Item (WLI) F0105 - JDGMT PAID-FILE SATIS; REMOVE LIEN. The system adds this work list item when the individual judgment debt is paid in full on the Debt List NCP (DELN) screen. All PIF judgments must be satisfied regardless if they were recorded or not. If the judgment was not recorded, the Satisfaction is only filed with the court, not the County Recorder's Office. Auto CAAL - E9444 is also automatically created by the system when a judgment debt is paid in full.

1. Obtain a Debt Calculation Utility (DRU) to confirm the debt is satisfied.
*In cases with an Arizona order, a calculation of arrears must be completed to obtain the current balances for all the debts according to applicable procedures including the DRU checklist. Review the case and have all necessary documents such as court orders, payment records, Affidavits of Direct Payment (ADP) and waivers. **The DRU Checklist and all payment histories used in the calculation are available for review in OnBase.***
2. When the arrears calculation reflects the NCP has paid the judgment amount in full, begin the process of satisfying the judgment and lien release. If after receiving an updated DRU, the judgment debt is not PIF, notify the NCP of the balance. When is the Custodial Parent's (CP) consent necessary?

DCSS must attempt to obtain CP's consent, when any of the arrears included in the judgment, were owed to the CP.

1. Prepare the [Satisfaction of Judgment Release Letter with Consent](#) (FCSE0001F0532007). A Spanish version of this document is available under FCSE0001S0532002. Note: The Consent to File Satisfaction of Judgment included in both the English & Spanish versions is bilingual. If only the [Consent to File Satisfaction of Judgment](#) is required, FCSE001F0676001 may be used.
2. Send the CP the Satisfaction of Judgment Release Letter with a copy of the calculation with the SOJ stamp on the calculation. The Consent to File Satisfaction of Judgment page must be signed by the CP.
3. Add a FREE worklist item on the CAWD screen for 15 days to monitor for the return of the document and allow 15 days for the CP to return the document.
4. If the CP does not return the consent form, try to contact the CP:
 - a. By phone at least one time.

- b. If the CP cannot be reached by phone, send the CP a Customer Service Action Notice FCSE0001F0540002 requesting the CP to contact DCSS.
 - c. Update all relevant ATLAS and CAAL screens as necessary.
 - d. Add a FREE worklist item on the CAWD screen for 15 days to monitor for the return of the document and allow 15 days for the CP to return the document.
 - e. If, after all attempts are made and the CP does not return the consent, send a request to the Debt Team to have DRU approved to refer to the AGO showing the judgment debt is paid in full.
5. Update all relevant ATLAS and CAAL screens as necessary.
 6. If the CP returns the consent, the case is ready for referral.
 7. If DCSS does not have a current address for the CP in order to obtain consent, reasonable efforts to locate the CP must be made and documented on ATLAS.
 - a. Review the "Manual Locate for Custodial Parents" section and "CP Locate Checklist" in the DCSS Policy Online Resource Tool (PORT).
 - b. Complete the CP Manual Locate Tracking (CPML) screen on ATLAS.
 - c. Update all relevant ATLAS and CAAL screens as necessary.
 8. After documenting all efforts to contact and/or locate the CP in ATLAS are made, Arizona law allows DCSS to satisfy a judgment when the CP cannot be located, fails to cooperate, or refuses to cooperate.

Note: *If a judgment was not recorded but is satisfied with the court, go to the SUOD screen, Panel 3. Under "comments" narrate that this judgment has been satisfied by filing the Satisfaction with the court. Include the date filed for reference.*

Generating the Notice of Satisfaction of Judgment & Process Server Sheet Documents

The *Notice of Satisfaction of Judgment* is an Eloquence (generated) document required for filing and recordation. There are two different choices for the different types of SOJs required: with consent or without consent.

To complete the Eloquence form Notice of Satisfaction of Judgment and Release Letter with Consent, the following information is required:

- Judgment Date
- Original Judgment Amount
- Type of Satisfaction i.e. With or Without Consent
- Whether judgment was recorded

If the judgment was recorded, the following additional information is required:

- County Recorded in
- Recording Date

- County Recorder Number

If the Satisfaction is done without consent, the following information is required to generate the *Caseworker Affidavit Re Efforts to Locate* from Eloquence:

- Case Manager name
- Date the Calc and Consent were mailed to CP
- List of additional efforts made to contact the CP
- Date of the phone call made to CP
- Results of the call

The last document required prior to referring the packet to the Attorney General's Office (AGO) staff is the *Process Server Sheet (PRAD)*. Generate this document from Eloquence and populate the document using the relevant party and information regarding the judgment lien.

Refer to the Attorney General Office (AGO) who will:

- File with the court
- Forward to the County Recorder
- Mail copies to CP and NCP

Note: The recorded document is found under "Orders" in OnBase if it was scanned prior to the caseworker updating the JULD screen.

Receipt of a Recorded SOJ and Lien Release

Upon receipt of a recorded SOJ and lien release, the recording number will be different from the original recording number that created the judgment lien when it was first filed and recorded. The recording number of the SOJ and lien release is recorded under the specific judgment lien listed in the JULD screen of ATLAS. The original judgment lien should be listed as lien type "J." After updating the judgment lien in JULD with the SOJ recording number, page, and date, the judgment lien will show "Y" for released.

If a judgment was not recorded but was satisfied with the court, go to the SUOD screen, Panel 3. Under "comments," narrate that this judgment has been satisfied by the court and include date filed for reference.

D. Updating the Recorded SOJ and Lien Release Recording Number in ATLAS

1. Go to JULD and type "B" to select the Judgment Lien requiring the updated information.

```

No records with prefix found for the current input
VUFXFL01      **** ATLAS II: ARIZONA IV-D PROGRAM ****      YH8I NH9
Apr 22,15
Case:          Cnty:      Offic:      Team:      Wrkr:      Ay:
CP Name :
NCP Name:
*****
Lien/Order Dt  Recorder Dt  FIPS Cd  Lien Amount  Lien Type  Released
-----
                *** End of Data ***

ound for the current input
S II: ARIZONA IV-D PROGRAM ****      YH8I NH9
- Lien Status List -                  11:53 AM
Offic:      Team:      Wrkr:      Ay:

No records with prefix f
VUFXFL01      **** ATLA
Apr 22,15
Case:          Cnty:
CP Name :

Case: _____ Lien/Order Date: _____ FIPS Cd: _____
Direct Command: _____ ( JULD )
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
Help Retrn Quit OPUS Prev Bkwrd Frwrd Main
    
```

2. Select the correct judgment lien to update, type "M" to modify the record.
3. Add the date the Attorney signed the SOJ to the Release Date field.
4. Use "FUS" as the Lien Release Type.
5. Use the recorded date and number listed on the upper right hand corner of the document in the Recorded Date and Number fields, respectively.
6. Hit "Enter."

Note: The Judgment Lien will show as released "Y." If the recorded SOJ is not imaged, forward for imaging to the file, if that is not already completed by the AGO according to the local practices.

Appendix A: Viewing Maricopa County Administrative and Judgment Liens

1. Go to:

<http://recorder.maricopa.gov/recdocdata/>

The screenshot displays the 'REsearch' tab of the Maricopa County Recorder's Office website. At the top, there is a 'VIEW Cart' link. Below it, a status bar indicates data availability: 'Name data available: 6/1/1871 thru 4/9/2015 · Partial name data available: 4/9/2015 thru 4/10/2015 · Partial data available: 4/9/2015 thru 4/23/2015'. The main search area is titled 'Advanced Search Options: MultiName Search > 5 Document Codes to Search'. It features two radio buttons: 'Search By Document Code' (selected) and 'Search By Document Title'. Under 'Search By Document Code', there are input fields for 'Recording Number' (with sub-fields for '2003', '0715342', and 'Suffix'), 'Docket/Book', and 'Page'. There is also a 'Business Name' field. Under 'Search By Document Title', there are input fields for 'Last Name', 'First Name', and 'MI'. A 'Document Code' dropdown menu is set to 'ALL TYPES'. At the bottom, there are 'Begin Date' and 'End Date' fields, both with the format 'mm/dd/yyyy'. 'Search' and 'Clear' buttons are located at the bottom of the form.

2. Type known information into the fields: Docket Number, Recording Number, Name or Business Name. When searching names only, try the last name and the first initial of the first name first. If you add too much information, the website may not match your information.

Name	Recording Number	Recording Date	Document Code	Docket/Book	Page/Map
DOE J	19940567082	07/26/1994	LIEN		
DOE J	20071024911	09/14/2007	JUDGMENT		
DOE J	20071177733	10/31/2007	JUDGMENT		
DOE J	20071177747	10/31/2007	JUDGMENT		
DOE J	20100877133	10/07/2010	JUDGMENT		
DOE J	20110407196	05/13/2011	JUDGMENT		
DOE J	20120195811	03/08/2012	RELEASE		
DOE J	20120652994	07/25/2012	JUDGMENT		
DOE J	20121063111	11/26/2012	RELEASE		
DOE J	20130271008	03/26/2013	RELEASE		
DOE J	20130891987	10/08/2013	RELEASE		
DOE J ETAL	19910563215	12/02/1991	JUDGMENT		
DOE J I THRU X ETAL	19910576013	12/09/1991	CIV DEED		
DOE JACK	19650117278	10/19/1965	LIEN	5767	581
DOE JAHN I AND II	19650062985	04/05/1965	LIS PEND	5494	382
DOE JAME	19650054337	06/14/1965	JUDGMENT	5592	323
DOE JAME ETAL	19950689729	11/08/1995	JUDGMENT		
DOE JAME I THROUGH X	19650137428	11/16/1965	LIS PEND	5805	407
DOE JAMES	19740191351	07/29/1974	JNT DEED	10760	455
DOE JAN E	19650034523	03/03/1965	MISC RCRD	5449	339

3. Select “New Search” and select “All Types of Documents” or a specific one. In the examples below, “Child Support Judgments” and “Release of Child Support Judgment” was selected.

The screenshot shows a search interface with the following fields and labels:

- Docket/Book**: Input field
- Page**: Input field
- Business Name:**: Input field
- Last Name**: Input field
- First Name**: Input field
- MI**: Input field
- Document Code**: Dropdown menu with the selected value **CHILD SUPPORT JUDGEMENT/LIEN**
- Begin Date** *mm/dd/yyyy*: Input field
- End Date** *mm/dd/yyyy*: Input field

Note: Child support judgments may also be listed under: Judgment, Child Support Judgment, Liens, and Government Liens, etc. The County Recorder determines where the lien will be listed.

A screenshot of a search interface. At the top, there are two input fields labeled "Docket/Book" and "Page". Below them is a "Business Name:" label followed by a wide text input field. Underneath are three input fields for "Last Name", "First Name", and "MI". A "Document Code" dropdown menu is set to "RELEASE OF A CHILD SUPPORT JUDGMENT". At the bottom, there are two date input fields labeled "Begin Date mm/dd/yyyy" and "End Date mm/dd/yyyy".

4. If you know when the lien was placed or released, you can type the dates into the “Begin” and “End “ field and click the Search button.

A screenshot of the search interface showing the "Document Code" dropdown set to "CHILD SUPPORT JUDGEMENT/LIEN". The "Begin Date mm/dd/yyyy" field contains "2/7/2011" and the "End Date mm/dd/yyyy" field contains "4/23/2015" with a clear 'X' button next to it. At the bottom, there are two buttons: "Search" and "Clear".

5. Click on the Recording Number to see more information. Additional information will appear and the option to view the court order is displayed. Click on the pages number. In the above example, click on page 2 to view the unofficial court order. The website provides the option of selecting the “PNG” or “PDF” format. Select one and then click on “View Image”.

Recording Date/Time	Recording Number	Pages
8/4/2011 9:27:33 AM	20110648832	2

View Unofficial Documents by clicking the number above.

Viewing Options

- PNG - Select to view one page at a time View Image
- PDF - Select to view all the pages

Appendix B: Recorded Administrative Lien

This is where you will find information to update JULD screen such as: the recording number, the book, the page number and the date of the recording.

OFFICIAL RECORDS OF
MARICOPA COUNTY RECORDER
HELEN PURCELL
2014-06/03/14 10:04 AM
PAPER RECORDING
0430842-3-1-1

2 2 OF 10

Information Statement of Judgment Creditor(s)

When Recorded Return To: Department of Economic Security, Division of Child Support Enforcement, 0280-9
PO BOX 40468 PHOENIX, AZ 85007-0468

Judgment Debtor Information:

Name:
Last Known Address: 235 W
Social Security No: NA
Date of Birth: 07/19/1981
Driver License No:

Address at which he/she was served with this action:

Judgment Creditor(s) Information:

Name(s): State of Arizona ex. Rel the Department of Economic Security
ATLAS No.: 0000
Court Order #:

Address(es): Judgment creditor/custodial parent's address is confidential pursuant to A.R.S. § 41-1859 and is on file with D.E.S.

Amount(s) of Judgments as entered or renewed:
Support \$17,057.97
Genetic Testing \$0.00
Other(s): \$0.00

Stay Ordered? Unknown

2012

CUSTOMER SERVICE
PO BOX 40458
PHOENIX, AZ 85067

(602) 252-4045

235 W
MESA, AZ

December 15, 2011



Janice K. Brewer
Governor

Clarence H. Carter
Director

RE: _____ and _____
ATLAS No.: 000
Court Order: DR

County Name: MARICOPA COUNTY RECORDER
Address: 111 S 3RD AVE STE 103
PHOENIX, AZ 850032281 Unofficial Document

Child Support Lien

Notice is hereby given to all persons that pursuant to A.R.S. § 25-516, The Arizona Department of Economic Security, Division of Child Support Enforcement (DCSE), has established and placed a lien in the amount of \$17,057.97, plus accrued interest for past due child support, on property belonging to _____, whose last known address is:

235 W
MESA, AZ

A description of the property **IS NOT** attached.

Appendix C: Recorded Administrative Lien Release

DCSE -
PO BOX 40458
PHOENIX, AZ 85067-0458

OFFICIAL RECORDS OF
MARICOPA COUNTY RECORDER
HELEN PURCELL
014- 06/03/14 10:04 AM
PAPER RECORDING
0430842-3-1-1

This is where you will find information to update A/JLD screen such as: the recording number, the book, the page number and the date of the recording.

2013-000: 01/04/13 09:52 AM
1 OF 2

December 24, 2012



Janice K. Brewer
Governor

Clarence H. Carter
Director

RE:
ATLAS No.: 000
Court Order No.: DR

Si usted habla y lee solamente español, por favor llame a la oficina y pregunte por un representante que hable español.

Release of Lien

Notice is hereby given to all persons that pursuant to A.R.S. § 25-516, the Arizona Department of Economic Security, Division of Child Support Enforcement (DCSE), hereby releases the lien for delinquent child support placed on property belonging to _____ by a Notice of Child Support Lien recorded in or with Maricopa on August 26, 2011, 2011-(

Director _____

By: _____
Authorized Representative of Director

Date: _____

Copies of the foregoing mailed on December 24, 2012, to:

If you have any questions about this notice, you may contact DCSE Customer Service at (602) 252-4045 (within Maricopa County), Nationwide toll free at 1-800-882-4151, or TDD (Hearing Impaired) at (602) 265-2391. You may also contact us by e-mail at the DCSE web site at www.azdes.gov/dcse.

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, the Age

Appendix D: Recorded Judgment Lien

OFFICIAL RECORDS OF
 MARICOPA COUNTY RECORDER
 HELEN PORCELL
 2015 CALIFORNIA 10:05 AM
 PAPER RECORDING
 0275015-10-10-2

this area reserved for county recorder

This is where you will find information to update JULD screen such as: the recording number, the book, the page number and the date of the recording.



Information Statement of Judgment Creditor(s)

When Recorded Return To: Department of Economic Security, Division of Child Support Services, 028C-9
 PO BOX 40458 PHOENIX, AZ 85067-0458

Judgment Debtor Information:

Name:
 Last Known Address: On File with DES
 Social Security No: NA
 Date of Birth:
 Driver License No:
 Address at which he/she was served with this action:

Judgment Creditor(S) Information:

Name(s): State of Arizona ex. Rel the Department of Economic Security
 ATLAS No.: 0001
 Court Order #: FC2012

Address(es): Judgment creditor/custodial parent's address is confidential pursuant to A.R.S. § 41-1959 and is on file with D.E.S.

Amount(s) of Judgments as entered or renewed:
 Support \$3,324.00
 Genetic Testing \$0.00
 Other(s): \$0.00
 \$0.00

Stay Ordered? Unknown

2015(

← KRIBKING

12-8-14 FILED 1:35 pm
MICHAEL K. JEANES, Clerk
By A. Covarrubio
A. Covarrubio, Deputy

THOMAS C. HORNE
Attorney General

State Bar No. ()
Assistant Attorney General
Office of the Attorney General – Maricopa South
P.O. Box 6790
Phoenix, AZ 85005-6790
(602) 771-9660
CSESAG@AZAG.GOV
ATLAS No: 000.

ARIZONA SUPERIOR COURT
MARICOPA COUNTY

STATE OF ARIZONA, ex rel., THE
DEPARTMENT OF ECONOMIC SECURITY,
()

Petitioner,

vs.

Respondent.

Case No: FC2012-

ENFORCEMENT JUDGMENT AND
ORDER

This matter having come before the Court on 11/26/2014, the Court finds that it has both subject matter jurisdiction, and personal jurisdiction over the parties, and that:

1. () _____, hereinafter Obligor:

- has failed to appear;
- is present without counsel;
- is present and represented by counsel:

Counsel's Name: _____

2. () _____, hereinafter Oblgee:

- has failed to appear;
- is present without counsel;
- is present and represented by counsel:

Counsel's Name: _____

2015C

3. The State of Arizona is represented by the above-named attorney.

4. _____ and _____ whose date of birth is _____, are the natural or adoptive parents of, and have a duty to support the following person(s):

Name (s)	Date of Birth
_____	11/26/2011

5. Obligor states the following reason(s) for his/her non-payment of support:

Obligor was previously unemployed,

6. Obligor is in contempt of Court:

- for failure to appear as ordered;
- for failure to bring to this hearing all documents listed in the Order to Appear, or in other orders;
- for willful failure to comply with a valid support order within the last year of which Obligor had knowledge; Use Tab 6 Document
- Obligor failed to make support payments as previously ordered or some reasonable portion thereof, despite his/her ability to do so;
- other:

ORDER

IT IS ORDERED:

A. The court adopts the arrears calculation dated 10/23/2014 Version Name WC 19702 as the findings of the court incorporated in this order by reference. Judgment is entered against Obligor in favor of Obligee in the amount of \$ 2,324.00 for the period from 09/10/2012 through 09/30/2014 for principal arrearages. Interest shall continue to accrue on the principal amount at the legal rate.

B. In regard to interest on arrearages:

- There is no determination as to interest which accrued prior to this judgment and no prejudice to any State/Obligee as to this issue.

2015

(b) Judgment is entered against Obligor and in favor of Oblgee in the amount of \$ 335.99 for the period from 09/01/2012 through 09/30/2014 for interest on the arrears set forth in paragraph A above.

C. Obligor shall pay:

Current Child Support	<u>\$ 141.00</u>
Spousal Maintenance	<u> </u>
Cash Medical Support	<u> </u>
Payment on Support Arrears	<u>\$ 20.00</u>
Other	<u> </u>
SUB-TOTAL	<u>\$ 161.00</u>
Clearinghouse handling fee**	<u>5.00</u>
TOTAL PER MONTH	<u>\$ 166.00</u>

The next payment(s) shall be due 12/01/2014 and continuing the same day of each month thereafter. Failure to make such payment(s) may result in a finding of contempt which may result in sanctions, including incarceration.

D. An assignment of Obligor's wages, earnings or entitlements shall be issued.

E. Obligor is personally responsible for the timely payment of support and fees. At any time an employer/payor is not paying pursuant to the Order of Assignment, Obligor must make ~~timely~~ payment of support and fees. Failure to make timely payment of support may result in a finding of contempt which may result in sanctions, including incarceration.

F. All payments of support shall include the court case number and the ATLAS number which appear on Page 1 of this judgment and be sent to:

Clearinghouse
P.O. Box 52107
Phoenix, AZ 85072-2107

Payments not made through the Clearinghouse may be considered gifts.

G. This order is presumed to terminate on 05/31/2020, when the youngest child who is a subject of this order is expected to emancipate. The presumptive date may be modified upon changed circumstances.

2015

Certification Page
for
FC2012



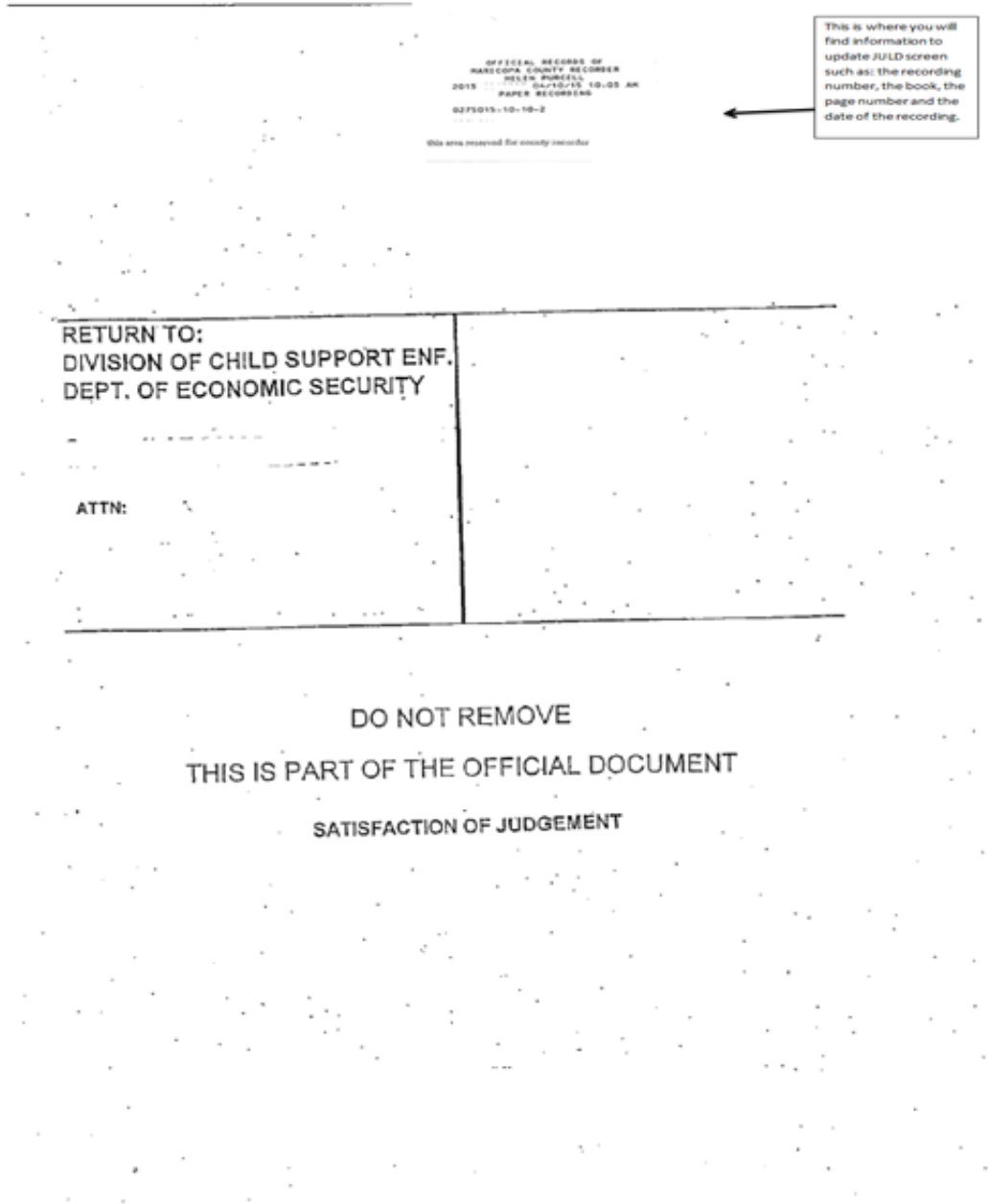
The foregoing instrument is a full, true and correct copy of the original on file in this office.

Attest 12/15/2014 1:32:46 PM
MICHAEL K. JEANES, Clerk of the Superior Court of the State of Arizona, in and for the County of Maricopa.

By Diana Eaton, Deputy

Electronically certified and transmitted as permitted by Arizona Revised Statute §12-282(D). Questions regarding the validity of this document or seal may be directed to the Clerk of Superior Court.

Appendix E: Satisfied Judgment Lien Release without Consent



2014

THOMAS C. HORNE
Attorney General

State Bar No.
Assistant Attorney General
Office of the Attorney General

@AZAG.GOV
ATLAS No: 000

SUPERIOR COURT
COUNTY, ARIZONA

2014 JAN 14 PM 3:10

BY: _____

ARIZONA SUPERIOR COURT
COUNTY

STATE OF ARIZONA, ex rel., THE
DEPARTMENT OF ECONOMIC SECURITY,
(
),
Petitioner,

vs.

Respondent.

Case No:

SATISFACTION OF SUPPORT
JUDGMENT AND RELEASE OF
LIEN

(CHILD SUPPORT - NO FEE
REQUIRED)

Official Document

NOTICE is hereby given by the State of Arizona, ex rel., the Department of
Economic Security (State), pursuant to Arizona Revised Statutes (A.R.S.) § 33-964(D)
that:

Payment has been received in full satisfaction of the Judgment dated 05/11/2004
against Obligor, _____, in the sum of \$13,823.00 plus interest, if any,
which accrued since that date. The judgment lien which was recorded in Maricopa
County on 05/17/2004, Recorder's No.: 2004 _____ is released.

This Notice is supported by the Declaration of Case Manager and the attached
arrears calculation.

2014

This Notice is being filed in a IV-D case by the State, and is therefore exempt from recording fees pursuant to A.R.S. § 25-508(B).

Dated: 1-10-14

THOMAS C. HORNE
Attorney General

Assistant Attorney General

UsoFolcl Document

2014

DECLARATION OF CASE MANAGER

I, _____, declare:

1. I am a child support enforcement officer employed by the Division of Child Support Enforcement (DCSE) and I am responsible for the management of this case;
2. Based on payments received pursuant to court order, the attached calculation was prepared by DCSE and reflects a \$0.00 balance for the judgment entered on 05/11/2004 in the amount of \$13,823.00 plus accrued interest;
3. On 12/18/2013, I mailed the attached calculation and blank consent form to _____ at her/his last known address.
4. I made the following additional efforts to locate and/or obtain the consent of _____ phone call to Petitioner.
5. On 01/06/2014, I attempted to make a telephone call to the _____ with the following result: _____ is no longer in service .
6. As of this date, _____ has not responded and/or has refused to cooperate in this action.

I have read this document and declare under penalty of perjury that the information provided is true and correct to the best of my knowledge.

DATED: _____

CSEO

Appendix F: Satisfied Judgment Lien Release with Consent

OFFICIAL RECORDS OF
MARICOPA COUNTY RECORDER
2015 04-10-15 10:05 AM
PAPER RECORDING
0275015-10-10-2
This area reserved for county recorder

This is where you will find information to update JULD screen such as: the recording number, the book, the page number and the date of the recording.

RETURN TO:
DIVISION OF CHILD SUPPORT ENF.
DEPT. OF ECONOMIC SECURITY

ATTN:

DO NOT REMOVE
THIS IS PART OF THE OFFICIAL DOCUMENT
SATISFACTION OF JUDGEMENT

2014

THOMAS C. HORNE
Attorney General

State Bar No. ()
Assistant Attorney General
Office of the Attorney General

@AZAG.GOV
ATLAS No: 00075

MICHAEL R. JEANES, CLERK
BY *Michael R. Jeanes* DEP.
FILED
14 MAR 27 PM 12:02

CERTIFIED COPY

ARIZONA SUPERIOR COURT
MARICOPA COUNTY

STATE OF ARIZONA, *ex rel.*, THE
DEPARTMENT OF ECONOMIC SECURITY,
()

Petitioner,

vs.

Respondent.

Case No: FC

SATISFACTION OF SUPPORT
JUDGMENT AND RELEASE OF
LIEN

(CHILD SUPPORT - NO FEE
REQUIRED)

NOTICE is hereby given that:

Payment has been received in full satisfaction of the Judgment dated 07/13/2012 entered against Obligor, , in the sum of \$1,807.00 plus interest accrued since that date. The judgment lien recorded in the Maricopa County Recorder's Office on 08/02/2012, in No. 2012 is released.

2014

This Notice is being filed in a IV-D case by the State, and is therefore exempt from recording fees pursuant to A.R.S. § 25-508(B).

Dated: 3-21-14

THOMAS C. HORNE
Attorney General

Assistant Attorney General

Unfold Document

2014

CONSENT TO FILE SATISFACTION OF JUDGMENT

I, _____, hereby give consent to the State of Arizona, Department of Economic Security, Division of Child Support Enforcement, to execute and file a Notice of Satisfaction of Judgment and/or Release of Judgment Lien, as to the past support Judgment entered in ATLAS Case No. 000_____ and Court Order No. FC: _____ dated 07/13/2012 in the amount of \$ 1,307.00, plus interest accrued since that date.

Date: _____

Unofficial Document

2014

Original of the foregoing lodged/filed
this 24 day of March, 14.

Copies of the foregoing mailed/delivered
this 24 day of March, 14 to:

Judge / Commissioner

Maricopa County Superior Court
Central Court Building
201 W. Jefferson St.
Phoenix, Arizona 85003-2243

Copies of the foregoing mailed/delivered
this 24 day of March, 2014 to:

Obligor / Counsel

Obligee / Counsel

Address on file with D.E.S.

Unofficial Document

By: _____

Appendix G: SOJ Flowchart

